

IT Charter - rights and privileges defined

Application fields of the Charter

The rules and obligations set out below apply to all - especially teachers, students, administrative or technical staff - allowed to use the computer facilities and systems at UTBC.

Compliance with the rules defined by this Charter extends to the use of computer systems to organisations outside UTBC, and systems accessible via the establishment of networks, such as the Internet.

Objective of the UTBC computer system

IT can be a multitude of applications, but at UTBC it is a working tool (means of information, training, communication) and not a substitute for console video games.

The use of UTBC computers are solely to carry out teaching, training or research. With prior approval of the IT manager, these means may not be used for purposes not covered by UTBC missions or those assigned to students as well as our partners.

Procedures for using equipment

Computer equipment must be handled with care and attention and observing the procedures, including:

- 'Close' proper software used
- Do not delete files other than those found in the home directory
- Do not change a configuration, wiring or file attributes without authorisation
- Do not unplug a device without authorisation
- Do not move devices and accessories equipping the workstation
- Do not eat, smoke, or drink in a computer room

The user should pay particular attention not to allow the circulation of computer viruses or any other code or programme designed to interrupt, destroy or limit the functionality of any computer software or hardware or telecommunications equipment.

- Conditions of use
The user may not install software without permission from the teacher or the IT manager
- In no case shall a user:
 - install gaming software or viruses
 - make copies of commercial software
 - bypass the use of software restrictions.

- All activities at computer stations (access to applications, internet, print etc.) can be monitored in case of abnormal or dubious operations on the basis of the information security system.

This Charter is bound by a strict compliance adherence.